**Programming Group**

Proposal Form

**Before you complete the proposal form please:**

* Read the FHSE Programming Group [guidelines](https://www.independentcinemaoffice.org.uk/programming-group-2019-20-guidelines/)
* For additional assistance with your proposal please contact filmhubse@independentcinemaoffice.org.uk
* *Note that the scheme is only available to existing FHSE members. For more information about becoming a member please visit our* [*website*](https://www.independentcinemaoffice.org.uk/film-hub-south-east/become-a-hub-member/)*.*

**Organisation**

|  |  |
| --- | --- |
| Name of organisation: |  |
| Address of organisation: |  |
| Website of organisation: |  |

Type of organisation:

|  |  |
| --- | --- |
| [ ]  Cinema [ ]  Community cinema [ ]  Gallery[ ]  Museum[ ]  Local authority[ ]  Other (please specify):       | [ ]  Educational institution[ ]  Mixed arts venue [ ]  Touring or community screen network[ ]  Screen archive[ ]  Arts organisation |

**Organisation and main activities**

Please provide a description of your organisation and its primary work and activities. Please include details such as:

* if you are a not-for-profit cinema, privately-owned independent cinema, part of a chain of cinemas etc.
* the average no. of screenings that you hold annually
* where you are positioned in respect to other local exhibitors
* how you would describe your audience demographic

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**On average, how many screenings do you hold annually?**

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**Do you screen film on DCI-compliant equipment?**

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**Contact Information**

Please enter the contact information for the main staff member who will be leading your organisation’s participation in the Programming Group and attending *all* monthly meetings etc.

|  |  |
| --- | --- |
| Job title: |  |
| Name: |  |
| Email address: |  |
| Phone number: |  |

Please provide any additional detail about how this staff member is currently involved in the creation and development of your programme and include any relevant experience they may have in programming and audience development etc.

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**Programming**

**Current programming**

Which of these film types have you included in your programme in the past 12 months?

|  |  |
| --- | --- |
| [ ]  World cinema (including foreign language films, excl. ‘Bollywood’ films)[ ]  Documentaries[ ]  Re-issues | [ ]  Independent British films (e.g. DAPHNE, BEAST, LADY MACBETH)[ ]  Archive films and heritage cinema |

**Future programming**

Which of these film types do you want to show in your programme by taking part in this project?

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| --- | --- |
| [ ]  World cinema (including foreign language films, excl. ‘Bollywood’ films)[ ]  Documentaries[ ]  Re-issues | [ ]  Independent British films (e.g. DAPHNE, BEAST, LADY MACBETH)[ ]  Archive films and heritage cinema |

Please feel free to use the box below to expand upon both your current programming and the ambitions you have for developing your programme and your audience for cultural cinema in the future.

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Please note that part or all of the information that you supply will be held in computer files where it will be used for the administration of proposals and it may also be used to prepare statistics and summary data. We may also share this information in confidence to individuals or organisations that are helping us with the assessment of proposals. We may also be required to share this information under the Freedom of Information Act.

I confirm that all of the information provided in this proposal as well as any supporting documentation is truthful and accurate. I consent to this information being stored and used for statistical and monitoring purposes by both Film Hub South East and the BFI.

**Name:**

**Position:**

**Signature:**       **Date:**

Please email your completed proposal form and a copy of your film programme from the last 6-months to: filmhubse@independentcinemaoffice.org.uk